

Student and Family Handbook 2019/2020



**Welcome to Goldendale Middle
School! Students and Staff
Improving Everyday**

The faculty and staff of Goldendale Middle School want to help you become successful during your middle school years. This handbook has general information about our school. We hope it will answer any questions that you might have about the school. Please read it carefully to become familiar with school policies and procedures.

MISSION STATEMENT

Goldendale Middle School strives to inspire,
educate and empower students.

GENERAL INFORMATION

Building/Office opens	7:45 am
First bell rings	8:15 am
School day begins	8:15 am
School dismissed	2:50 pm
Wednesday dismissal	1:50 pm
Teachers' hours	7:45 am – 3:15 pm

PHONE DIRECTORY

Goldendale Superintendent's Office	773-5177
Goldendale Middle School	773-4323
Goldendale High School	773-5846
Goldendale Primary School	773-4665
Goldendale Bus Garage	773-3566

Index

Topic	Page	Topic	
Daily Schedules	3-4	Honor Roll	18
Staff	5	Important Dates	23
Goldendale Rules of Conduct	6-9	Indecent Liberties/ Exposures	18
ASB Cards	9	Locks	18
Academic Accountability	10	Medication	18
Assemblies	10	Misrepresentation/ cheating	18
Athletic/ Activities Code	10	National Junior Honor Society	19
Athletic Eligibility	10	Nondiscrimination statement	24
Athletic Events	11	Note taking	25
Attendance	11	Obscene Language	19
Cafeteria Behavior	11	Off-campus Lunch	19
Cell Phones	11	Parking Lot Use	19
Closed Campus	11	Photograph Permission	19
Cumulative Violations	11	Restricted Devices/ Items	19
Damage/ Destruction of Private/ School Property	12	Restrictions	19
Dances	12	Showing Affection	20
Detention	12	Snowball/Slush Throwing	20
Disrespectful Behavior	12	Sports	20
Dress Code for Students	12	Stealing	20
Drug/ Alcohol/ Tabaco	13-15	Stolen/ Misplaced Items	20
Electronic Devices	15	Student Transportation Rules	21
Emergency Care Plans/ Immunization	15	Student Visitors	21
Emergency Drills	15	Truancy	22
False Alarms	16	Use of Technology	22
Field Trips	16	Weapons and Dangerous Instruments	23
Fighting	16		
Food Service Program	16		
Freedom of student Expression	16		
Gambling	16		
Good Standing	16		
Grades	17		
Hall Passes	17		
Harassment/Intimidation/ Bullying	17		
Harassment, Sexual	17		

Daily Schedule 2019-2020

1st Period **8:15- 9:09**
2nd Period **9:12– 10:06**
3rd Period **10:09– 11:03**

Grades 5/6

Wolf Pack **11:05- 11:33**
LUNCH **11:35- 12:05**

Grades 7/8

LUNCH **11:05– 11:35**
Wolf Pack **11:37– 12:05**

5th Period **12:08– 1:01**
6th Period **1:04– 1:57**
7th Period **2:00– 2:55**

Wednesday/ Early Release Schedule 2019-2020

1st Period 8:15– 8:59

2nd Period 9:02– 9:45

3rd Period 9:48– 10:31

Grades 5/6

Wolf Pack 10:34-11:02

LUNCH 11:04– 11:34

Grades 7/8

LUNCH 10:34– 11:04

Wolf Pack 11:06-11:34

5th Period 11:37– 12:20

6th Period 12:23-1:05

7th Period 1:08-1:50

GOLDENDALE MIDDLE SCHOOL STAFF

NAME	POSITION
Jennifer Tenney	Principal
Renee Wilde	Office Staff
Lisa Thiele	Office Staff
Marissa Bateman	6th Grade
Mike Beach	8th Grade Math
Jimmy Donaldson	7th Grade Math/ AD
Allison Fahlenkamp	Health/ Fitness
Molly Fahlenkamp/ Gear Up	Academic Counselor
John Garner	8th Grade Science
Stephanie Garner	7th Grade English
Sandra Goble	5th Grade
Alan Hale	Health and Fitness
Rachael Hurst	8th Grade English
Randi Krieg	7th Grade science
Mary Lee	Counselor
Lori Piper	5th Grade
Daniel Schneider	Band
Mary Schroder	Counselor
Lauren Schuster	5th Grade
Carren Tallman	6th Grade
Jennifer Telford	7th Grade History
Sherelle Wanderscheid	6th Grade
Jackie Lee	Special Education
Tamara Johnson	Special Education
Anna DeMott	Paraeducator
Lisa Guzman	Paraeducator
Karen Henslee	Paraeducator
Julie Hunt	Paraeducator
Kristi Krall	Paraeducator
Carrie Wells	Paraeducator
Candy Mcready	Gear up/ support staff
Dana Gunkel	School nurse
Sandy Gunkel	Library Tech
Kristin Lummio	Behavior Coordinator
Carol Garcia	Special Education Director
Ruth Faulconer	Kitchen
Gretchen Nunn	Kitchen
Holly Osborn	Kitchen
Kit Cochran	Maintenance
Steve Johnson	Maintenance

Goldendale Rules of Conduct

The following rules of student conduct are designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of the district’s rules of student conduct, including behavior standards that respect the rights, person, and property of others. Students and staff are expected to work together to develop a positive climate for learning.

The following chart outlines common categories of misconduct that result in discipline. Discipline means any action taken by the school district in response to behavioral violations. This is a representative, but not exhaustive list. Discipline is not necessarily punitive, but can take positive and supportive forms, as well as other forms of discipline, classroom exclusions, suspensions, and expulsions. Building Administration will consider individual circumstances and the nature and circumstances of the behavioral violation to determine what level of discipline and length of exclusion, if any, are warranted.

Behavior Violation	Behavior Description
Academic Dishonesty & Plagiarism	Knowingly submitting the work of others represented as the student’s own or assisting another student in doing so, or using unauthorized sources.
Alcohol	Manufacturing, sale, purchase, transportation, possession or consumption of intoxicating alcoholic beverages or substances represented as alcohol or the violation of district alcohol policy. Suspicion of being under the influence of alcohol may be included if it results in disciplinary action.
Attendance	Being absent from, or tardy to school/class without an approved excuse. A referral to the courts will be made as required by law.
Bomb or Bomb Threat	Bomb/explosive type device, or imitation device, on school grounds, or threat to use such device is a class B felony.
Harassment, Intimidation, or Bullying	Intentional, unwanted, aggressive or threatening behavior that (1) involves a real or perceived power imbalance; and (2) is repeated, or has the potential to be repeated, over time.
Closed Campus	Leaving school grounds during school hours without an approved excuse/authorization.
Criminal Activity	Commission of any crime of school grounds or during school activities.
Destruction of Property and Vandalism	Intentional damage of school property or the property of others.
Discriminatory Harassment	Conduct or communication that (1) is intended to be harmful, humiliating, or threatening, and (2) shows hostility toward a person or persons based on their real or perceived sex, race, creed, religion, color, national origin, sexual orientation, gender identity, gender expression, veteran or military status, disability, or use of a trained dog guide or service animal.
Disruptive Conduct	Conduct that materially and substantially interferes with the educational process.

Goldendale Middle School
Student and Family Handbook

Dress Code	Dress requirements are to prepare a young person for future work. Because of this, certain home and social attire may be prohibited. (RCW 28A.320.140) See Student Dress Procedure 3224 and building student handbooks for list of inappropriate clothing.
Failure to Cooperate	Repeated failure to comply with or follow reasonable, lawful directions or requests of teachers or staff. This includes, but is not limited to non-compliance, defiance and disrespect.
False Allegations	False reporting of allegations or corroborating false information
Fighting Without Major Injury	Mutual participation in an incident involving physical violence, where there is no major injury. (Does not include verbal confrontations, tussles, or other minor confrontations). A major injury is when one or more students, school personnel, or other persons on school grounds require professional medical attention. Examples of major injuries include stab or bullet wounds, concussions, fractured or broken bones, or cuts requiring stitches.
Fire/Arson or False Alarm	Igniting a fire on school property or initiating a false fire alarm.
Gang Activities	Participation in groups of students (3 or more) who have leadership; a group name; symbols, gestures, a territory; and engage in antisocial, threatening, or criminal activity is prohibited on school grounds or at school events.
Hacking Network or other Improper Use of District Technology	"Hacking" or using district resources and/or district or personal equipment for unapproved use, copies, photos, videos, audio recordings, etc.
Hazing Acts	Student activities required or encouraged for participation that may injure, degrade, disgrace, threaten, or put others at risk in any way.
Illicit Drug (not marijuana)	Unlawful use, cultivation, manufacture, distribution, sale, solicitation, purchase, possession, transportation, or importation of any controlled drug or narcotic substance or violation of the district drug policy. Include the use, possession or distribution of any prescription or over-the-counter medication (e.g., aspirin, cough syrups, caffeine pills, nasal sprays).
Inappropriate Language	Any use of vulgar or profane language by students on school property whether spoken, written, or gestures.
Intentional Endangerment	Purposefully exposing oneself, other students, or staff to danger, including on a school bus.
Loitering	Failing to leave the school campus at the official close of the school day without permission to remain on campus for a specific activity.
Marijuana	Unlawful use, cultivation, distribution, sale, solicitation, purchase, possession, transportation of cannabis or violation of the district drug policy. Suspicion of being under the influence of cannabis may be included if it results in disciplinary action.
Multiple Minor Incidents	Multiple Classroom Misbehaviors reported but not resulting in exclusion.
Other Behavior	Use this behavior code when other codes do not apply.

Personal Protection Spray Devices (PPSD)	Students who do not have authorization to carry a PPSD or who are under age 14
Phone Use	Using a cellular telephone/electronic devices and causing a disruption to the educational process by voice, texting, sexting, using video, or photography.
Possession of a Weapon	Possessed or brought to school a weapon as defined by school district policy, but at least the following: Handgun, Shotgun/Rifle. Other firearms/weapons as defined by the Gun Free Schools Act as zip guns, starter guns, and flare guns which will or is designed to or may readily be converted to expel a projectile by the action of any explosive. The frame or receiver of any handgun, shotgun, or rifle; any firearm muffler or firearm silencers, or any destructive device which includes any explosive, incendiary, or poison gas (such as: bomb, grenade, rocket having a propellant charge of more than four ounces. Missile having an explosive or incendiary charge of more than one quarter ounce, mine, or similar device. Any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter. Any combination or parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled. Knife/dagger or other weapon that is not classified as a handgun, rifle/shotgun, knife/dagger, or other firearm and brought with malicious intent to harm. Examples include chains, pipes, razor blades or similar instruments with sharp cutting edges; ice picks, pointed instruments (pencils, pens); nun-cha-ka sticks; brass knuckles; stars; billy clubs; tear gas guns; electrical weapons (stun guns); BB or pellet guns; and explosives or propellants.
Possession Stolen Property/Theft	Taking or knowingly being in possession of district property or property of others without permission.
Serious Bodily Injury	An incident, applicable to actions by students eligible for special education services, that results in the serious bodily injury of another as defined in Section (1365(h)(3) of Title 18, U.S. Code, to mean a bodily injury that involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. [615(k)(7)(D)]
Sexual Harassment	Conduct/communication intended to be sexual in nature, is unwelcome by the targeted person(s) and has the potential to deny or limit another student(s) ability to participate or benefit from a school's education program
Sexual or Lewd Conduct	Obscene acts or expressions, whether verbal or non-verbal.
Student Leadership Expectation Violation	Student leaders serve as "role models" for other students in classes and in extra-curricular activities. Any violation of specific team, club, or ASB code of conduct expectations may result in permanent removal from not only

	the leadership position or extra-curricular activity, but also from the leadership class.
Tobacco	Possession, use, distribution or sale of tobacco products, including e-cigarettes or other vapor products.
Trespass	Entering or remaining unlawfully in school buildings or on any part of school grounds without proper authorization. Students on campus while suspended or expelled are subject to additional disciplinary action and arrest for criminal trespass.
Violence With Major Injury	Any incident defined by school district policy as a violent offense that includes a major injury, but at least the following: Severe fighting that results in a major injury, Assault (RCW 9A.36), Homicide (RCW 9A.32), Malicious Harassment (RCW 9A.46), Kidnapping (RCW 9A.40), Rape (RCW 9A.44), Robbery (RCW 9A.56)
Violence, or Threats, Without Major Injury	Any incident defined by school district policy as a violent offense that is without major injury, but at least the following: Assault (RCW 9A.36), Malicious Harassment (RCW 9A.46), Kidnapping (RCW 9A.40), Rape (RCW 9A.44), Robbery (RCW 9A.56)

SCHOOL EXPECTATIONS

Though the following list of student expectations is relatively complete, further student rights and responsibilities are contained in the district policy manual, which may be reviewed on the district website under Board Policies.

The standards established at this high school are in line with the expectations of college, military and the workplace. We believe these behaviors will prepare young people for their future:

1. Arrive to class on time (see tardy rule)
2. Be prepared for the class;
3. Be courteous and respectful to all people;
4. Safe behavior is required; students should never put the safety of someone else in jeopardy; and
5. Read this handbook; students will be expected to know and follow the rules.

A.S.B. Cards

Middle school students may purchase a middle school Associated Student Body card for \$25.00. Free admittance to high school athletic events is available to those who have purchased a middle school A.S.B. card and a high school A.S.B. sticker (for an additional fee of \$15) for their card. These stickers are obtained at the high school.

Academic Accountability

Students are expected to put forth solid effort in all classes. Each core class is worth one "point" per quarter, so there are 16 "points" per year. A student must have at least 11 "points" to be promoted to the next grade. Students who do not meet this standard will be assigned summer school. If summer school is not passed, the student may be retained at the present grade level. Eighth grade students who do not meet the promotion requirements one week before the end of the school year are ineligible for promotion.

Assemblies

It is an absolute expectation that we demonstrate our best behavior and respect for our students, staff and guests when we are having general assemblies. Our behavior is a direct reflection on our school and our community and we want to display our greatness. All students and staff are required to attend all assemblies.

Athletic and Performance Activities (FFA or Drama) Accountability/ Eligibility

Goldendale Middle School welcomes and encourages sports participation by 7th and 8th graders. Students must be passing all classes to participate in middle school sports *and other performance activities such as FFA or drama*. If a student has a failing grade at the weekly grade check, they may no longer play in games, but may continue to practice with their head coach's permission. If a student has two failing grades at grade check, the student must attend the after-school program; 3 "F" grades mean no practice or play.

Athletes with a failing grade are encouraged to attend the after-school program each day to raise those grades. Once the grade is brought to at least a "D" at the weekly grade check, the student may resume play the following week. If students cycle into failing twice, they are suspended from play for the balance of the season. Grades lower than C- require attendance at the Wednesday after-school program. Failure to attend the after-school program when required immediately makes the student ineligible to participate in contests, until they attend the after-school program. If missing the Wednesday after-school program was due to not being in school that day or other excused reasons, students will need to make arrangements with the Athletic Director to make up the missed after-school session, and will be ineligible to participate until those arrangements have been made. *School discipline for behavior may also lead to competition suspensions.*

Students who fail any class at the end of the quarter or semester will be placed on WIAA and Goldendale School District academic probation, which will run for three weeks for middle school athletes. The participant may continue to practice, but may not compete. After the probation period is over, if the student is not failing any classes, he/she may return to competition.

Athletic/Activities Code

Students involved in athletics and extra-curricular activities will be required to read and sign the Goldendale School District Interscholastic Athletic and Extracurricular Programs Code before being allowed to participate in sports or extracurricular activities.

Athletic Events

Students are expected to travel to and from athletic events with the school bus and team. Call the school if you have any questions regarding this issue. At home events, participants are required to sit with or immediately behind their team.

Attendance

Students are expected to be on time and in attendance each day. In the event of an absence, parents should call the school by 8:45 a.m. This will help the school and the home have a more accurate accounting of each student. Goldendale Middle School will attempt to make contact daily with parents regarding absences. Students should check in at the office with a note after any absence or tardiness. Any student leaving school early must leave with his/her own parent or guardian. If a student has 5 absences excused or unexcused, in a semester, the school will send a letter notifying parents. After 10 absences, a conference with the principal or designee will be required. Students who accrue 10 absences in any class will need to attend the After School program or lose "good standing" status, which may affect grades and privileges. Truancy may be filed at 20 days of excused or unexcused absences.

Cafeteria Behavior

Appropriate manners and behavior must be displayed in our cafeteria during lunch. While in the cafeteria, students are expected to be on excellent behavior and speak in low voice tones. Please help keep our GMS cafeteria clean.

Cell Phones

Cell phones are not for use during school. Consequences for cell phone use or cell phone disruption: first offense – confiscation/parent may pick up from the office at the end of the day; second offense – confiscation/student will be assigned Academy/parent notification/pick-up.

Closed Campus

Students are not allowed to leave campus during the school day (including the lunch period) without permission from the parent/guardian and the office.

Cumulative Violations

Students who consistently violate various school policies, rules, and regulations may be subject to suspension. Under due process procedure, steps must be taken to treat the student fairly. Cumulative or multiple minor violations can be equally as disruptive to the education process as a violation of a major type. Therefore, the seriousness of the violation is not the only criterion for a disciplinary action. The frequency of disruptions must also be considered an important criterion.

Violators will be referred to the principal or his designee, who may take appropriate disciplinary action up to and including suspension. If suspension seems to be the most justifiable action to take in dealing with a student, the following procedure shall be used: (A). The student and parent shall be advised of the probable consequences of the particular behavior pattern. The student and parent shall be notified verbally prior to the suspension; (B). The parents of the student shall be advised in writing of the probable consequences of the continued student behavior problem; and (C). If the improper behavior pattern continues, the student may result in additional suspension.

Damage or Destruction of Private or School Property

Personal Property: A student shall not intentionally or with gross carelessness cause or attempt to cause damage to private property on campus or during a school activity off campus.

Consequence: The principal shall conduct an investigation and upon completion inform involved parties of his finding. Parties responsible for damages will be responsible for restitution and possibly be suspended. **School Property:** A student shall not intentionally or with gross carelessness deface or cause damage to school property.

The student liable for defacing or damaging school property shall be responsible for full restitution. Appropriate consequences will be assigned.

Dances

In the event the ASB officers schedule dances, they will be held from 3-5 p.m. Only seventh and eighth grade G.M.S. students currently enrolled and in "good standing" may attend. Specific dance rules will be made available before any dance. Any behavior referral or assigned academy in the two weeks previous to a dance will result in the student not being able to attend.

Detention

If a student is given detention in the classroom, the student will have two school days to make arrangements to serve it, including the day assigned. Failure to serve detention within that time may result in Academy or suspension. Detention is to be served under the supervision of the teacher who assigns it.

Disrespectful Behavior Toward Adults

Students will not willfully disobey any reasonable request by a staff member. Discipline for willful disobedience will depend on the violation. Insubordination may lead to strong school discipline.

Dress Code for Students

In a hope to support the need for the district NOT to go forward with a school uniform look, the following is an outline of the dress code for Goldendale Middle School.

Students are expected to be neatly dressed and well-groomed at all times. Failure to follow the basic regulations listed below will result in parents being called to bring appropriate clothing or the student will be sent home. Students must wear shoes at all times. Slashed/hole/worn through clothing (see exception), tank tops, sunglasses, bandanas, and chains are not allowed. Exposed skin may not show through holes on the leg **mid-thigh**. Students wearing low necklines, backless or crop top shirts will be asked to change. No visible undergarments. Clothing that displays or insinuates rude humor, vulgar signs, acts, or foul language is prohibited. Clothing and accessories with advertisements for weapons, drugs, alcohol, or tobacco are prohibited. Students are prohibited from wearing items that are determined to be related to gang identification. **Shorts / Skirt / Dress length must be no shorter than mid-thigh. Sleeveless tops are allowed (the long dimension of an ASB**

card is a good indicator of acceptable width of straps); however, tank tops are not. Material under the arm should be tight against the armpit. Students wearing tank tops will be asked to change or sent home. Pajamas are not acceptable attire; students wearing them will be asked to change, or sent home, unless during special school spirit or event days. Pants must be worn at the waistline and they may not "sag" below that point. Wearing or carrying of hats is permitted in the hallway to and from class, but not in the classroom. Wearing hoods or sunglasses in the building is prohibited. Hats and accessories may be confiscated. Repeat offenses may result in items being held pending parent pick up. A student's appearance must not cause a disruption or interrupt the school learning environment. Staff discretion will be applied in all cases.

First time offenders will be given a verbal warning, asked to wear appropriate clothing, or sent home for a change of clothes. **Further violations of this policy may result with Academy and then being removed from campus until appropriately attired.** Chronic offenders may receive additional consequences based upon a pattern of insubordinate behavior.

DUE PROCESS FOR IN SCHOOL SUSPENSION, SHORT TERM SUSPENSION, EMERGENCY EXPULSION, LONG TERM SUSPENSION, AND EXPULSION

Appeals and information can be found in School Board Policy 3241P. Parents and students subject to discipline will be provided with the written procedure and timelines in accordance with state law.

Re-admission Rule: A student who has been suspended or expelled and who wishes to re-enter school prior to termination of the imposed sanction may be re-admitted if it appears that he/she will comply with the written school rules and his/her presence will not result in disruption of the educational process or endanger anyone in the school. At any time after two weeks of a long-term suspension, the student may ask for a conference with the building principal to seek re-admission. If the principal is convinced of the student's genuine desire to return, he may direct the student to: **1.** Locate two faculty sponsors; **2.** Prepare a petition to the faculty; **3.** Appear, with his/her parents, to present the petition to the faculty; and **4.** The principal will recommend admission or non-admission to the superintendent and the student and parent shall receive a decision from the superintendent.

Drug/Alcohol/Tobacco Free School

All schools within Goldendale School District 404 are drug-free. The school board views drug abuse as a serious health problem and is committed to providing the necessary resources to intervene with students who are using, distributing, possessing, or manufacturing drugs and or alcohol. The school board recognizes that the use and unlawful possession of illicit drugs/alcohol is harmful. The standard conduct in the Goldendale School District directs that students shall not possess, use, manufacture, transfer, conceal, sell, attempt to sell, deliver, or be under the influence of narcotics, alcohol, other drugs, tobacco or materials/substances represented to be a drug, or be in possession of drug or tobacco related paraphernalia. The rule also covers prescription medications that are distributed illegally, or the willful misuse/abuse of prescribed medications. This rule will be in effect on property owned, leased, or maintained by

the Goldendale School District at all school sanctioned activities, and off campus in vehicles used to transport students to and from school, or at other school-related activities.

A student in violation of this rule will be subject to appropriate building and administrative disciplinary procedures, up to and including sanctions for expulsion and referral for prosecution.

Law enforcement will be notified, and the student may be taken into custody in all cases regarding, sale, manufacture, possession, and distribution of illicit drugs and /or alcohol, or possession of drug related paraphernalia. All staff will participate in a yearly review of the signs and symptoms of drug and alcohol use. Lockers, backpacks, and vehicles may be searched under reasonable suspicion. Drug detection dogs may be used for random searches.

Definition of Drug/Alcohol/Tobacco/Vaping Device Violation

Violation of the drug, alcohol and tobacco rule includes: possession, use, consumption, and/or distribution of substances or materials that represent illicit drugs/alcohol/tobacco or prescription medications, or being under the influence of alcohol/drugs, possession of drug paraphernalia (including the use of vaping devices) or test positive for illegal substances. This includes the misuse/abuse of prescription medications by failing to take them as prescribed by their physician and resulting in intoxication.

Tobacco Finding

If there is a question of a student smoking, or possessing tobacco products and/or paraphernalia, at school and/or a school function or on school property, the student may be given the appropriate test (saliva test). Tobacco products will be confiscated and parents will be notified immediately. A referral will be made for intervention services and education regarding effects of tobacco use.

OFFENSES COULD RESULT IN DISCIPLINARY CONSEQUENCES AND INVOLVEMENT WITH LAW ENFORCEMENT.

Drug/Alcohol Finding

If there is a question of a student being under the influence of drugs, alcohol, or smoking at a school and or school function, the student may be given the appropriate test (saliva test, breathalyzer or urinalysis). Parents will be notified immediately and have the option of viewing the test. School personnel reserve the right to involve the appropriate juvenile or law enforcement agency. If the school is unable to contact a parent/guardian, a law enforcement agency will be notified and the student may be released to the custody of police.

Procedures

Prior to a student being tested, all effort possible will be made to contact the parents and allow them involvement in the process. If the parents cannot be contacted, then any other immediate relative or emergency contact that the student chooses will be invited to support the

student being tested. If within a 30 minute period of time a parent/relative/emergency contact cannot be reached then the student may choose an adult in the building to advocate for them.

Offense for possession of drugs/alcohol, under the influence of drugs/alcohol

1. Police will be notified in every instance dealing with possession. Instances that deal with under the influence, administrators will have discretion as to whether to involve law enforcement.
2. Students under the influence and/or in possession of drugs/alcohol may result in Emergency Expulsion in compliance with the WAC 180-40-260. The length of exclusion from school may depend upon completion of the following:
 - a. Completion of a drug/alcohol assessment the costs of which is the responsibility of the parent/guardian.
 - b. Return to school and reduction of the suspension is dependent upon following the assessment recommendations given.
 - c. Compliance with the "Drug and Alcohol Re-Entry Contract."

Electronic Devices

Electronic or other devices and accessories (**earbuds/headphones**) that are disruptive to the educational process (*e.g., cell phones, tablets, iPod, Mp3, etc.*) MUST be turned off and stored during class time. Violators of this policy will have their cell phones/electronic devices confiscated. **First time** offenders will receive a warning and will have their cell phone/electronic device confiscated and turned into the office. Subsequent violation will result in the cell phone/electronic devices to be held until parent contact is made for them to pick up the device. Goldendale School District is not responsible for lost or stolen electronic devices.

Students assume all risk when they choose to bring them to school. Disruptive devices/articles that interfere with instruction and/or threaten the safety of our students (firecrackers, stink bombs, etc.) will not be allowed on campus.

Emergency Care Plans/Immunizations

Students diagnosed with a potentially life-threatening medical condition are required to have an emergency care plan and any required rescue medication with them or at school. Students will be sent home if immunizations are not current, the emergency care plan has not been completed, or their rescue medication is not at school. Students will not be allowed on field trips or sports events without a current Emergency Care Plan.

Emergency Drills

Periodically throughout the school year fire drills, earthquake drills, tornado drills, and lockdowns will be practiced. Students are expected to demonstrate excellent behavior during all emergency drills. Violations will be referred to administration and appropriate consequences assigned.

False Alarms

Setting false alarms is illegal. Calling "911" for a non-emergency situation is also illegal. Any student who sets false alarms will be subject to strong school discipline. Law enforcement will be notified.

Field Trips

Any student whose behavior is deemed a safety or disruption risk will not be allowed to attend school field trips. Students will be required to have a signed field trip attendance policy on file in the office. Grade level teams will determine who attends, and this decision will be based heavily on safety/disruption issues and student discipline records. School suspensions and assigned Academies will very likely keep a student from attending field trips.

Fighting

Fighting will not be tolerated on school grounds or at school activities, either home or away. Students involved in a fight will be subject to strong school discipline.

Food Service Program

Free/Reduced breakfast and lunch forms will be sent home with each student on the first day of school. Eligibility forms will be attached to the application. This form needs to be completed and returned to the school office as soon as possible. Each student has an established breakfast/lunch account. Student accounts need to be prepaid, and charges creating a negative account balance are not allowed. Parents are encouraged to prepay on a daily, weekly or monthly basis. Money is collected in the office before school for this purpose.

Freedom of Student Expression

Students have a right to express themselves freely or receive clarification as part of the instructional program. However, free speech cannot be used to disrupt the learning process. Spoken or written vulgar or offensive language is considered disruptive. This includes slogans or writing on t-shirts, bracelets, etc. The principal must see and approve written material that is handed out on school property or student material to be printed on any form of school paper, bulletin, or yearbook.

Gambling

Students are not allowed to gamble at school. Organizational raffles or fund raising events are not defined as gambling. Students participating in gambling will be subject to school discipline.

Good Standing

After 10 absences, excused or unexcused, in any semester, a student must attend After School program to regain good standing or face grade and activity consequences. More than one F also results in loss of Good Standing. Please review the Good Standing Policy for more information.

Grades

No student will receive an "F" grade unless there has been notification by the school. This may be in electronic or paper form. Skyward can be checked daily using a student or parent login. Incomplete grades must be cleared up with individual teachers within two weeks of the last day of each grading period.

Hall Passes

Students who are in the halls during class time are expected to have a signed planner.

Harassment/Intimidation/Bullying

The district is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal or physical act:

- Physically or emotionally harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Bullying may not be restricted to verbal or physical acts, but may also include intimidating gestures or expressions, subtle rudeness, isolation, trash talking, or electronic statements or activities.

Violation of this policy will result in disciplinary consequences.

Retaliation for a report of bullying/harassment will lead to suspension. See the middle school website for a bullying reporting form. Violation of this policy will result in disciplinary consequences.

Harassment, Sexual of Students/Adults

The district is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Violation of this policy will result in disciplinary consequences.

RETALIATION

Students are encouraged to report harassment or retaliation. Retaliation against students who report harassment or other rule violations will not be tolerated. **(Refer to Bullying & Harassment Policy above)**

Honor Roll

To be recognized on the honor roll, a student must attain no lower than a 3.0 grade point average on at least four graded classes based on the quarterly report and have no grade lower than a C-.

Indecent Liberties/Exposures

A student shall not take indecent liberties (forcible sexual contact) with another student and/or intentionally make any open and obscene exposure of his/her person or the person of another, knowing that such contact is likely to cause reasonable affront or alarm (example: "de-pantsing", which will result in immediate school discipline). Strong school discipline will result.

Locks

P.E. lockers and some hallway lockers require the use of combination padlocks. Locks will be issued by the school. Loss of a lock will require payment of at least \$10 each. That cost could rise depending on the cost of new locks.

Medications

A signed form from a physician and parent must be on file in the office if a student is to take medication at school. This includes over-the-counter substances such as aspirin or cold medication. All medications must be checked in to the school office and administered from the office. Students may carry "lifesaving" medications (ie. inhalers) with them if necessary and pre-approved by a doctor, the school nurse and parents. Parents or guardians may come to school and administer medications themselves if they prefer.

Misrepresentation (Cheating)

Misrepresentation will not be tolerated. Acts of misrepresentation may include cheating, inappropriate computer use, plagiarism, etc. Cheating will not be allowed at Goldendale Middle School. Students caught cheating will receive a **ZERO** on that work, pending a working agreement with the teacher, student, and administration. Plagiarism and intentionally providing answers is considered cheating. Parents will also be notified by the teacher. Misrepresentation and/or cheating may be subject to other discipline as determined by the seriousness of the violation.

National Junior Honor Society

Selection: Eligible applicants must be second semester sixth, seventh, or eighth grades and be eligible according to chapter bylaws. Students must have been at GMS for at least one semester before admission. In the event a student is a recent transfer, a waiver letter and/or academic records from the student's previous school may be considered. Students must meet honor roll standards for Goldendale Middle School and must have maintained that for at least two semesters. Candidates will then be evaluated on criteria such as community service, citizenship, leadership, and character. Selection shall be by majority vote of the faculty council. **Dismissal:** Students may be dismissed from NJHS for unacceptable academics or flagrant violation of school rules. See NJHS by-laws for details. NJHS activities such as school clean-up, the canned food drive, etc. are open for all students to participate.

Obscene\Offensive Language

Use of obscene or vulgar language, writing, pictures, signs, or acts while on school property during or immediately before or after school hours or at any time the school grounds are being used for a school activity is prohibited. This includes profanity on student clothing, accessories such as wrist bands, etc. and/or possession of pornography. Disciplinary action shall be appropriate to the seriousness of the violation.

Off-Campus Lunch

Students who are eligible for any off-campus must have a signed permission slip in order to participate. Students who do not demonstrate excellent behavior during off-campus will immediately lose off-campus privileges.

Parking Lot Use

The school parking lot is available to staff and visitors only. Students may not operate or possess any motorized vehicle to/from/at school.

Photograph Permission

Permission to use photographs of students in district publications will be part of the student use of technology form. Parents can opt out by coming in to the Middle School Office and filling out an opt out form.

Restricted Devices/Items

To assure a safe, positive learning climate, devices of a disruptive nature will not be allowed in school. See electronic devices list under electronic devices. Lasers will be confiscated and will not be returned. These restrictions will be met or devices will be confiscated. Most confiscated electronic devices may be picked up in the school office by a parent.

Restrictions

- Beverages brought into school will be subject to possible inspection by staff.
- Beverages marketed as energy drinks are not allowed at school. Examples are Red Bull, Vault, etc.
- Sunflower seeds are prohibited.

- Aerosol body sprays, etc. are not allowed in school.

Showing Affection

Students will not show public displays of affection. Disciplinary action will be appropriate to seriousness.

Snowball or Slush Throwing

Throwing snowballs or slush will not be allowed on campus and may be subject to school discipline.

Sports/Extra Curricular Activities

Students who participate in extra-curricular activities tend to do better in school than those who do not. All 7th & 8th grade students are strongly encouraged to participate in sports and activities.

FALL SPORTS:	Football - Volleyball
WINTER SPORTS:	Basketball for boys – Basketball for girls - Wrestling
SPRING SPORTS:	Track and Field

Stealing

Theft of school district or personal property is a violation of school district and school policy and will be subject to strong school discipline. Law enforcement will be notified.

Stolen/Misplaced Items

Personal items brought to school are the responsibility of the individual. The school assumes no liability for lost or stolen items.

Student Privacy

Student lockers are school property provided to offer a convenience for students to store school related items. Student lockers will be searched when an administrator has reasonable suspicion that it is necessary for the welfare of any students and/or staff members. An administrator may, with assistance from police, conduct a search for illegal items using dogs. The school or law enforcement agencies will take items that are a threat to the safety or security of others.

Student Records

In order to provide the most effective education for each Goldendale student, records are maintained. The Family Education Rights and Privacy Act gives parents and students over age 18 the following rights in regard to educational records: the right to examine records and request amendment to the records; the right to give consent for disclosure of education records – one exception which permits disclosure without consent is given to school officials (health, law enforcement, school board, contracted services) who have legitimate educational interest; parents have the right to appeal to the U.S. Department of Education regarding alleged failure of compliance with FERPA.

Student Transportation Rules

- The driver is in full charge of the bus and students. Students must obey the driver promptly and willingly.
- No students shall be allowed to leave at bus stops other than their regular one, unless they have written permission from school authorities.
- Outside of ordinary conversation, classroom conduct must be observed.
- No student will smoke or light matches on a school bus.
- No student shall at any time extend his or her head, hands, or arms out of the windows, whether the school bus is in motion or standing still.
- Students are to remain seated while the bus is in motion, and they are not to get on or off the bus until it has come to a full stop.
- Students must cross the highway only in front of the school bus and never behind it.
- Students' misconduct on a bus will be sufficient reason to discontinue providing bus transportation to the students involved.
- Parents of students damaging school buses will be responsible for proper reimbursement to the school district.

In terms of student discipline, the bus should be considered an extension of the school. If students misbehave on a school bus, the discipline will be handled by the building principal. Parents will be mailed a copy of each violation and called after the first.

- **First** – Refocus Form (Stronger Discipline may be applied depending on the violation for example, a bus only suspension)
 - **Second** – Refocus Form, parent & administrator meeting, Academy, (Stronger Discipline may be applied depending on the violation for example, a bus only suspension)
 - **Third** – Refocus Form, parent & administrator meeting, Academy, rest of the year suspension (from bus only) pending a meeting with the superintendent
- Note** – Any behavior that causes the driver of a moving bus to be distracted for more than 2 seconds (safety) could lead to immediate bus suspension including possible loss of bus privileges for the year

Students suspended from the bus will not be able to use district buses for any trips or athletic contests during the duration of their bus suspension. Students who change their bus plans must have a signed note from parents that they deliver to the office. Students who ride scooters or bikes to school will comply with all state laws regarding helmets. Any personal transportation device (bike, scooter, skateboard, roller blades, etc.) should not be used on school grounds. Skateboards must fit in the student's locker or be left home. Any student riding a skateboard on school grounds will have it confiscated.

Student Visitors

Occasionally students ask if they may bring relatives or friends to school with them. Since Goldendale Middle School cannot take responsibility for non-enrolled students, we ask that other arrangements besides school be made for visiting students.

Suspension

In the event that suspension from school is the appropriate consequence for a violation of school rules, parents will be notified by phone and by mail. Students who are long-term suspended may be required to meet with the school counselor upon return to school. Students under school suspension are not allowed on school grounds for any reason.

Tardy Policy

Students who are tardy to school more three times in a semester may be assigned an Academy. This policy applies to both excused and unexcused tardies.

Telephone Use

Students who have a reason to use the telephone during the school day must get permission from the office staff. Telephone use is discouraged. Plans for after school should be made before coming to school in the morning.

Time To Teach

Time To Teach is a district wide system. After students are prompted, if they continue the same behavior, they may be asked to fill out a Refocus Form. If a student receives three Refocus Forms in one week, he/she may be assigned Academy the following Monday and/or Tuesday. Academy runs from 2:55 – 4:30 pm. The student must be picked up by a parent at the classroom door at 4:30. See the building principal for more details. If a student receives three refocuses in one day, he/she may be subject to other school discipline which may include two days of assigned academy.

Truancy (Skipping)

Defined as skipping one or more classes, not clearing an absence with an excused note, or leaving campus without following the sign-out procedures.

Teachers are not required to give credit for make-up work in cases of truancy. For each hour a student misses (1-hour minimum), time may be assigned in Academy or other school discipline. Repeated offenses will result in additional consequences. Failure to serve Academy or ISS successfully will be cause to further school discipline. Parents will be notified by written letter or phone call. If 5 days are accumulated in one calendar month, a petition with the Juvenile Court alleging a violation of RCW 28A.225.005-060 will be filed.

Use of Technology

District computers may only be used when the technology use agreement form is signed and on file. Computers are provided for educational purposes only. Use of computers for any noneducational activity is prohibited. Abuse of computer privileges may lead to suspension of all computer use. More serious consequences may result from some offenses. Inappropriate statements or pictures on social networking sites or cell phones may result in school discipline and possible law enforcement notification. Video/photos taken and later posted on-line in a way that portrays others negatively will result in school discipline that might include suspension.

Weapons and Dangerous Instruments

A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon.

- 1) On the school grounds during, before, or after school hours.
- 2) On the school grounds at any other time when the school is being used by any school group, or;
- 3) Off the school grounds at any school activity, function, event, or while enroute between home and school.

This rule does not apply to normal school supplies but does apply to any firearm, explosive (including firecrackers), airsoft or pellet guns, etc. No knives are allowed; any knife with a blade longer than 1 1/2" is a dangerous weapon. Possession of a firearm will lead to mandatory one-year expulsion. Possession of other dangerous weapons will lead to emergency expulsion and/or suspension up to and including expulsion. Police will be notified.

Though this list of student expectations is relatively complete, further student rights and responsibilities are contained in the district policy manual, which may be reviewed at the Superintendent's or Middle School office. The principal has the discretion to apply either more or less stringent consequence for any violation of school rules, depending on individual circumstances. Some offenses or behaviors not explicitly stated here may also be addressed with school discipline.

IMPORTANT DATES

First Day Of School	September 3	
Fall Conferences	October 29- November 1	Noon Release
Veteran's Day	November 11	No School
Thanksgiving Break	November 27	Noon Release
Thanksgiving Break	November 28 & 29	No School
Winter Break	December 23-January 3	No School
School Resumes	January 6	Back to school
Martin Luther King Day	January 20	No School
Possible Snow Make Up Day	February 14	No School
Presidents' Day	February 17	No School
Possible Snow Make Up Day	March 27	No School
Spring Conferences	March 31- April 3	Noon Release
Spring Break	April 6 - 10	No School
Memorial Day	May 25	No School
Last Day Of School	June 11	Noon Release

NONDISCRIMINATION STATEMENT

In accordance with Federal law, the Goldendale School District is prohibited from discriminating on the basis of race, color, national origin, sex, sexual orientation, gender expression, gender identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability, and provides access to the Boy Scouts of America and other designated youth groups. To file a complaint of discrimination, write to John Westerman, Title IX, ADA/504 Director,

Harassment, Intimidation & Bullying Compliance Officer and Civil Rights Compliance Officer of Goldendale School District No. 404, 525 Simcoe Drive, Goldendale WA 98620 or call [\(509\) 773-5846](tel:(509)773-5846) or email to jwesterman@gsd404.org. Goldendale School District is an equal opportunity employer, complies with all Federal Rules and Regulations, and does not discriminate for all district employment opportunities. Goldendale School District is an equal opportunity employer, complies with all Federal

Rules and Regulations, and does not discriminate for all district programs and employment opportunities.

De acuerdo con la ley federal, el distrito escolar de Goldendale está prohibido discriminar por motivos de raza, color, origen nacional, sexo, orientación sexual, expresión de género, identidad de género, credo, religión, edad, veterano o situación militar, discapacidad o el uso de un perro guía entrenado o animal de servicio por una persona con una discapacidad, y proporciona acceso a los Boy Scouts of America y otros grupos juveniles designados. Para presentar una queja de discriminación, escriba a John Westerman, Título IX, ADA / 504 Director de, acoso, intimidación y Oficial de Cumplimiento La intimidación y el Oficial de Cumplimiento de los Derechos Civiles del distrito escolar de Goldendale No. 404, 525 Simcoe Drive, Goldendale WA 98620 o llame al [\(509\) 773-5846](tel:(509)773-5846) o por correo electrónico a jwesterman@gsd404.org. El Distrito escolar de Goldendale es un empleador de igualdad de oportunidades, cumple con todas las reglas y regulaciones federales, y no discrimina por todas las oportunidades de empleo de distrito. Distrito escolar de Goldendale es un empleador de igualdad de oportunidades, cumple con todas las reglas y regulaciones federales, y no discrimina a contra los programas del distrito y las oportunidades de empleo.

CORNELL NOTE-TAKING METHOD

Cues

- Main ideas

- Questions

that connect
points concise sentences, shorthand,

- Prompts to study

Notes

-

- Diagram

Record the lecture here using
symbols, abbreviations, lists

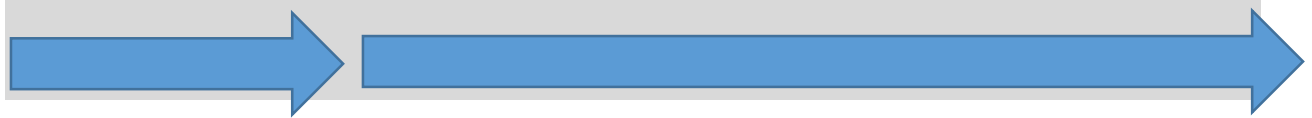
help you points

WHEN:
After class

WHEN:
During class during review

2.5 inches

6 inches



SUMMARY

WHEN: After class during review

- Top level main ideas 2 inches

