

# GOLDENDALE SCHOOL DISTRICT NO. 404

## JOB DESCRIPTION

### TITLE OF POSITION

### SPECIAL EDUCATION PARAEDUCATOR

#### **QUALIFICATIONS:**

1. Experience in a special education classroom setting.
2. Knowledge of programs and services for students with disabilities.
3. Associates degree OR 48semester/72quarter credits from an accredited college or university; OR passing score of 461 on the ParaPro Assessment.
4. Successful completion of a criminal history and fingerprint check through the Washington State Patrol and FBI.
5. Within three years of employment, meet Washington State Core Competencies for paraeducators as defined in WAC 392.172A.02090(f).
6. Must pass physical.

#### **WORKING CONDITIONS & PHYSICAL REQUIREMENTS:**

1. Classroom setting, may move from classroom to classroom to provide services.
2. Provide assistance and attend to the physical needs of students including moving and positioning students and assisting with personal hygiene needs, including but not limited to: tube feeding, catheterization, changing diapers, toileting, etc.
3. Sit, stand, kneel, and stoop to attend to student's needs & to provide instruction.
4. Must be able to lift 50 lbs.
5. Regular attendance for assigned work schedule.

#### **REPORTS TO:**

Reports to the Special Education Teacher and Building Principal

#### **JOB GOALS:**

The Special Education Paraeducator is responsible for supporting and assisting students with disabilities in various school settings. The Special Education Paraeducator, consistent with the individual education plan (IEP) or individual family service plan (IFSP) assists the Special Education Teacher with lesson plan preparation; one-on-one and small group instruction; classroom management; student observation and assessment; and communication with parents and staff.

#### **PERFORMANCE RESPONSIBILITIES:**

1. Assist the Special Education Teacher, consistent with IEP or IFSP goals, in lesson plan preparation; one-on-one & small group instruction; classroom management; student observation & assessment; communication with parents and staff, in a variety of school settings.
2. Supervise students.
3. Collect data and report student progress.
4. Maintain accurate data collection records.
5. Communicate with staff and parents as instructed by the Special Education Teacher.
6. Provide positive behavior management support, consistent with the IEP or IFSP.
7. Attend to the physical needs of students, including moving and positioning students & assisting with personal hygiene needs.
8. Participate in staff meetings, inservice programs, workshops and seminars.
9. Participate as a member of the education team. May attend parent conferences.
10. Other duties as assigned.

#### **TERMS OF EMPLOYMENT:**

Salary and work year to be established by the Board.

#### **EVALUATION:**

Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of classified personnel.