



**Goldendale School District #404**  
**Dr. Ellen Perconti, Superintendent**      **Dean Schlenker, Business Manager**  
604 E. Brooks St., Goldendale, WA 98620, phone (509) 773-5177, fax (509) 773-6028

March 4, 2022

**To:** Diana Brokaw                                      High School                                      John Westerman  
Kendrick Lester                                      Middle School                                      Kristin Lummio  
Matt Pakinas    Primary School                                      Angie Hedges

**FROM: Dr. Ellen Perconti, Superintendent**

**PLEASE POST**

Goldendale School District No. 404 has the following opening:

**GOLDENDALE PRIMARY SCHOOL**  
**SPED PARAEDUCATOR - Multiple**  
6.75 hour position M-F

**Qualifications:**

1. Associates Degree, 72 college quarter credits; OR passing score on the ParaPro Assessment, and high school diploma required.
2. Experience in remedial reading program.
3. Experience in a special education setting.
4. Knowledge of programs and services for students with disabilities.

**Working Conditions/Physical Requirements:**

1. Classroom setting, may move from classroom to classroom to provide services with other duties as assigned.
2. Provide positive behavior management support, consistent with the IEP or IFSP.
3. Provide assistance and attend to the physical needs of students, including moving and positioning students & assisting with personal hygiene needs.
4. Sit, stand, stoop to attend to student's needs & to provide instruction.
5. Must be able to lift 50 lbs.

If you wish to be considered for this position, please contact Alexis Ladiges, Human Resources at [alexis.ladiges@gsd404.org](mailto:alexis.ladiges@gsd404.org), by noon on March 11, 2022 for internal employees. March 12, 2022 will be open to the public. Open until filled.

*In accordance with Federal law, the Goldendale School District is prohibited from discriminating on the basis of race, color, national origin, sex, sexual orientation, gender expression, gender identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability, and provides access to the Boy Scouts of America and other designated youth groups. To file a complaint of discrimination, write to Ellen Perconti Title IX, ADA/504 Director, Harassment, Intimidation & Bullying Compliance Officer and Civil Rights Compliance Officer of Goldendale School District No. 404, 525 Simcoe Drive, Goldendale WA 98620 or call (509) 773-5177 or email to [ellen.perconti@gsd404.org](mailto:ellen.perconti@gsd404.org). Goldendale School District is an equal opportunity employer, complies with all Federal Rules and Regulations, and does not discriminate for all district employment opportunities. Goldendale School District is an equal opportunity employer, complies with all Federal Rules and Regulations, and does not discriminate for all district programs and employment opportunities.*

# GOLDENDALE SCHOOL DISTRICT NO. 404

## JOB DESCRIPTION

### TITLE OF POSITION

### SPECIAL EDUCATION PARAEDUCATOR

#### **QUALIFICATIONS:**

1. Experience in a special education classroom setting.
2. Knowledge of programs and services for students with disabilities.
3. Associates degree OR 48semester/72quarter credits from an accredited college or university; OR passing score of 461 on the ParaPro Assessment.
4. Successful completion of a criminal history and fingerprint check through the Washington State Patrol and FBI.
5. Within three years of employment, meet Washington State Core Competencies for paraeducators as defined in WAC 392.172A.02090(f).
6. Must pass physical.

#### **WORKING CONDITIONS & PHYSICAL REQUIREMENTS:**

1. Classroom setting, may move from classroom to classroom to provide services.
2. Provide assistance and attend to the physical needs of students including moving and positioning students and assisting with personal hygiene needs, including but not limited to: tube feeding, catheterization, changing diapers, toileting, etc.
3. Sit, stand, kneel, and stoop to attend to student's needs & to provide instruction.
4. Must be able to lift 50 lbs.
5. Regular attendance for assigned work schedule.

#### **REPORTS TO:**

Reports to the Special Education Teacher and Building Principal

#### **JOB GOALS:**

The Special Education Paraeducator is responsible for supporting and assisting students with disabilities in various school settings. The Special Education Paraeducator, consistent with the individual education plan (IEP) or individual family service plan (IFSP) assists the Special Education Teacher with lesson plan preparation; one-on-one and small group instruction; classroom management; student observation and assessment; and communication with parents and staff.

#### **PERFORMANCE RESPONSIBILITIES:**

1. Assist the Special Education Teacher, consistent with IEP or IFSP goals, in lesson plan preparation; one-on-one & small group instruction; classroom management; student observation & assessment; communication with parents and staff, in a variety of school settings.
2. Complete the Fundamental Course of Study (28 hours of continuous training within two years of employment)
3. Supervise students.
4. Collect data and report student progress.
5. Maintain accurate data collection records.
6. Communicate with staff and parents as instructed by the Special Education Teacher.
7. Provide positive behavior management support, consistent with the IEP or IFSP.
8. Attend to the physical needs of students, including moving and positioning students & assisting with personal hygiene needs.
9. Participate in staff meetings, inservice programs, workshops and seminars.
10. Participate as a member of the education team. May attend parent conferences.
11. Other duties as assigned.

#### **TERMS OF EMPLOYMENT:**

Salary and work year to be established by the Board.

#### **EVALUATION:**

Performance of this position will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of classified personnel.